Plaza Heights Christian Academy

Preschool Job Description

Position: Bridge Preschool Teacher Reports to: Elementary Principal

Classification: Hourly Schedule: 40 hours/week (M-F) Fulltime

Mission: To teach Biblical truth in an environment of academic excellence that prepares students to impact the world for Christ.

Job Summary: The Little Lions Preschool Teacher must be a spiritually sensitive individual who understands the mission and philosophy of Plaza Heights Christian Academy and is committed to promoting it as it becomes a reality in the lives of our students by manifesting it by precept and example through every practice as a Christian role model (I Timothy 4:12) both in and out of school (Luke 6:40), and as an example to parents and fellow employees in judgment, dignity, respect, and Christian living according to the conditions of employment outlined in the PHCA Faculty Contract. The teacher must be a born again Christian with spiritual maturity in academic and leadership abilities that will enable him/her to teach God's truth. The teacher must have the ability to communicate well with various types of people, handle confidential information appropriately, maintain a courteous, professional, and respectful attitude and integrity in all situations.

Employee Profile:

Spiritually, the employee shall possess characteristics that reflect:

- Acceptance without reservation of the PHCA doctrinal beliefs
- A strong clear Christian testimony
- A mature, godly spirit
- A person of faith and prayer

Personally, the employee's life shall reflect:

- A lifestyle of biblical integrity
- A spirit of dedication, commitment, flexibility, and responsiveness
- The ability to listen and respond to counsel

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Duties and Responsibilities:

- a. Establishes and maintains a positive classroom environment conducive to learning. This includes spiritual, academic, emotional, social and physical growth and maturity
- b. Respectfully submits and is loyal to God-appointed authority.
- c. Integrates Biblical principles as appropriate.
- d. Follows the PHCA/Little Lions curriculum guides in implementing the instructional program.
- e. Develops instructional programs in a way that meets the needs of the students in the class.
- f. Works alongside colleagues as a team player and for the benefit of best practices in supervision and care of the children

Essential Job Requirements:

- a. Maintains a professional demeanor in and out of the classroom.
- b. Reflects a Christ-like spirit in dealing with student-teacher, parent-teacher and student-student relationships.
- c. Follows the Matthew 18 principle when dealing with conflicts and personal problems that arise between individuals.
- d. Relationship-oriented with parents and students.
- e. Has a positive attitude and is an encouragement to students and colleagues.
- f. Uses a variety of teaching methods and evaluation tools.
- g. Strong classroom management skills.
- h. Problem solver.
- i. Strong communication skills (oral and written.)
- j. Organized.
- k. Committed to continued professional and spiritual growth.
- l. Attends all school functions, parent/teacher meetings, before or after school that are scheduled by the Administration, School Head, or Principal.
- m. Computer skills
- n. Able to physically perform teacher responsibilities which may also include bending and lifting 20 pounds

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Qualifications:

Spiritual

- a. Must have a clear testimony of personal faith in Jesus Christ as Savior
- b. Please check the school's website (www.plazaheightsacademy.com) regarding personal faith alignment to the PHCA statement of Faith
- c. Must be able to demonstrate active membership and involvement in a local church
- d. Must maintain appropriate certification. (e.g. First Aid and CPR)

Education

- a. Required: Candidate must hold a minimum of a Child Development Associate Credential (CDA) or equivalent
- b. Preferred: An Associate's Degree in Early Childhood Education and/or a Bachelor's Degree in a related field is preferred.

Experience

- a. Minimum of two years' experience teaching in a preschool setting.
- b. Candidates with less experience may be considered if administrative approval is granted.